

HIGHMORE-HARROLD SCHOOL DISTRICT 34-2 PROCEEDINGS  
SEPTEMBER 11, 2023

The Highmore-Harrold Board of Education met in regular session on September 11, 2023, in the Business Classroom at 5:30 p.m. Members Present: President – Jim Stephenson, Vice President - Paula Haiwick, Amy Hoffman, Jennifer Semmler, Kristi Effling, Dusty Mitchell. Members Absent: Derek McCloud. Others Present: Superintendent/SPED Director- Quinton Cermak, PreK-12 Principal – Cory Lambley, Business Manager – Stacey Hamlin, Morgan Bonnichsen and Mary Ann Morford.

President Stephenson called the meeting to order at 5:32 pm and the Pledge of Allegiance was recited at that time.

Motion by Semmler and seconded by Haiwick to approve the Agenda with the addition of adding a Motion to set tax levies for FY2024 and add discussion on Cummings Ave pick-up/drop off with possible Motion if necessary. The motion passed.

Motion by Haiwick and seconded by Semmler to approve the amended Minutes of the August 14, 2023 Board Meeting with editing the original price of Transit Van to \$46,970. The motion passed.

Bills and Financial Reports were reviewed and approved for payment with a motion by Hoffman and seconded by Haiwick. The motion passed.

**SEPTEMBER PAYROLL:** \$200,533.27

**AUGUST CASH REPORT: General Fund:** Beginning Balance: \$789,479.54; Receipts: Local - \$28,104.93; State - \$23,890.00; Telephone Gross Receipt Taxes - \$72,203.80; Federal - \$0.00; Disbursements: \$187,738.39; Ending Balance: 715,977.85; Advance Payment/Petty Cash Asset Accounts - \$7,467.72; Total Cash Account: \$723,445.57. **Capital Outlay Fund:** Beginning Balance: \$2,466,456.94; Receipts: Local - \$24,690.39; Federal - \$0.00; Disbursements: \$58,752.40; Ending Balance: \$2,432,394.93; Certificates of Deposit: \$1,439,811.44; Total Cash Account: \$3,872,206.37. **Special Education Fund:** Beginning Balance: \$808,507.81; Receipts: Local - \$4,694.24; Disbursements: \$32,135.06; Ending Balance: \$781,066.99; Certificates of Deposit: \$510,188.56; Total Cash Account: \$1,291,255.55. **Impact Aid Fund:** Beginning Balance: \$431,498.57; Receipts: Federal - \$0.00; Disbursements: \$0.00; Ending Balance: \$431,498.57. **School Lunch Fund:** Beginning Balance: \$55,241.58; Receipts: Local - \$8,419.31, Federal - \$0.00; Disbursements: \$2,861.98; Ending Balance: \$60,798.91; Advanced Payments - \$18,710.74; Total Cash Account – 79,509.65. **Internal Fund:** Beginning Balance: \$21,004.23; Receipts: Local - \$2,150.00; Disbursements: \$2,419.30; Ending Balance: \$20,734.93. **Custodial Fund:** Beginning Balance: \$144,385.06; Receipts: Local - \$7,688.18; Disbursements: \$11,538.73; Ending Balance: \$140,534.51.

**Board Report-10003**

**FUND: GENERAL FUND**

ADOBE SYSTEM INCORPORATED	Software License	2,460.00
AMAZON CAPITOL SERVICES	Supplies	89.59
ARAMARK	Mop/Laundry	108.75
BONNICHSEN, MORGAN	Classroom Supplies Reimbursement	23.41
BONNICHSEN, MORGAN	Credit Reimbursement	1,125.00

BSN SPORTS LLC	SCOREBOOKS	57.00
CAPITAL AREA REFUSE, LLC	Garbage (September)	29.88
	Garbage (September)	454.33
CENTURY BUSINESS PRODUCTS, INC	Copier Maintenance	512.47
CITY OF HIGHMORE	Utilities	58.75
	Utilities	216.20
COLE PAPERS, INC.	Supplies	4,292.88
DVL FIRE & SAFETY	Semi Annual System Service	225.00
EMC INSURANCE	Insurance - Liability	10,977.00
	Insurance - Property	31,356.00
	Insurance - Auto	4,456.00
FOREMAN SALES AND SERVICE, Inc.	Bus Route	5,035.60
	Bussing - VB	1,151.11
GOLDEN WEST TECHNOLOGIES	Labor Security	175.00
HIGH SCHOOL ACTIVITY FUND	Supplies	115.26
	Supplies	22.99
	Background Check	43.25
	Region Superintendent Dues	125.00
	Redfield - XC Entry Fee	50.00
	VB Official - Craig Fonder	120.00
	VB Official - Gloria Vavra + Mileage	196.50
HIGHMORE HERALD, THE	Ads/Proceedings	885.16
HOMESTEAD BUILDING SUPPLY, INC.	Supplies	680.67
HOUGHTON MIFFLIN GRT SOURCE	Workbooks (Grade 4)	295.45
HOUSE OF GLASS INC.	Keys	56.94
HYDE, SHELBY	Coaching Reimbursement	62.40
INNOVATIVE OFFICE SOLUTIONS LLC	Supplies	2,462.91
JAN BUSSE FORD	Oil Change - Expedition	56.91
JOHNSON CONTROLS	Chiller Maintenance	795.60
KAISER'S WELDING, INC.	Supplies	17.16
LAMONT, CHANTREL	Credit Reimbursement	90.00
LINDE GAS & EQUIPMENT INC.	Vo Ag	361.45
MARSO, BRIAN	Coaching Class Reimbursement	60.00
MASHEK FOOD CENTER	Food - Facs	25.24
	Food - In-Service	65.03
MCGRAW HILL, LLC	Workbooks	134.66
MCLEOD'S PRINTING	Memo/Class Record Books	94.48
MENARD'S	Supplies	155.07
MIDWESTERN MECHANICAL, INC.	Fire Sprinkler Inspection	795.00
NORTHWESTERN ENERGY	Electricity	129.32
	Electricity	5,466.59
QUILL CORPORATION	Supplies	711.76
SDASBO	Fall Conference	100.00
TEACHERS SYNERGY, LLC	TPT Supplies	45.99
TITAN MACHINERY	Vo Ag	37.56
VENTURE COMMUNICATIONS	Telephone	211.82
WARING, TODD	Mileage Reimburse - FFA Fair	132.60
WEX BANK	Motor Fuel - FB	285.88
	Motor Fuel - Cheer	203.01
	Motor Fuel - Maintenance	206.56
	Motor Fuel - Superintendent	116.54
	Motor Fuel - AD	48.07
	<b><u>GENERAL FUND TOTAL</u></b>	<b>78,266.80</b>
<b><u>FUND: CAPITAL OUTLAY</u></b>		
BSN SPORTS LLC	Boys Basketballs	324.00

	Girls Basketballs	614.00
CENTURY BUSINESS PRODUCTS, INC	Copier Lease	480.02
CITY OF HIGHMORE	Aud Rent	2,750.00
FOREMAN SALES AND SERVICE, Inc.	Bussing - VB (15%)	1,091.78
	Bus Route (15%)	
HIGH SCHOOL ACTIVITY FUND	Microscopes	328.40
MCGRAW HILL, LLC	Textbooks (2nd Grade)	745.72
RENAISSANCE LEARNING, INC.	Software - Instructional	3,590.00
SAVVAS LEARNING COMPANY LLC	Math Textbooks	1,112.80
VARSITY SPIRIT FASHIONS	Cheer Uniforms	1,836.90
	<b><u>CAPITAL OUTLAY TOTAL</u></b>	<b>12,873.62</b>
<b><u>FUND: SPECIAL EDUCATION</u></b>		
ABO SCHOOL DISTRICT	Certified Speech Therapist (July-Sept)	3,890.01
BYTESPEED, LLC	Computer	1,219.00
DEMBRY, LLC	Datability Subscription	400.00
HAND COUNTY MEMORIAL HOSPITAL	OT	416.00
HIGH SCHOOL ACTIVITY FUND	Supplies	617.89
TRENHAILE, JAY	Evaluations	685.00
VILAS PHARMACY	Sharp's Collector	15.19
	<b><u>SPECIAL EDUCATION TOTAL</u></b>	<b>7,243.09</b>
<b><u>FUND: FOOD SERVICE</u></b>		
ARAMARK	Mop/Laundry	27.19
EAST SIDE JERSEY DAIRY	Milk (Supply Chain \$)	324.25
MASHEK FOOD CENTER	Food - Kitchen	471.28
PERFORMANCE FOODSERVICE	Supplies	436.48
	Food	9,184.94
	<b><u>FOOD SERVICE TOTAL</u></b>	<b>10,444.14</b>
	<b>SEPTEMBER TOTAL INVOICES</b>	<b>108,827.65</b>

No Conflicts of Disclosure at this time.

No Public Input at this time.

The Board held the quarterly open forum at this time regarding the Indian Policies and Procedures Policy. It was noted that there will be no school on Monday, October 9<sup>th</sup> in observance of Native American Day.

Kristi Effling entered at this time, 5:35 pm.

#### Superintendent's Report

- Current Enrollment Numbers: Elementary = 125; JH = 45; HS = 62; Total = 232; PreK = 13
- Fall In-Service: October 6<sup>th</sup> we will have a DISC training for staff in-service. This will be hosted by Custer's Superintendent. November 3<sup>rd</sup> from 1:00-2:30 pm we will have a speaker present from South Dakota Retirement System in the school gym. All county, city, and staff members are welcome to attend.

#### PreK-12 Principal's Report

- This week the school is celebrating homecoming. During the week, we will have different dress days and activities planned. Coronation will be at the auditorium on Monday, September 11<sup>th</sup> at 8pm. On Wednesday, the student council will be having a fundraising picnic for the students and staff. Friday will be a busy day filled with a number of events, and ending with the homecoming game at 7:00 against Woonsocket/Wessington-Springs/Sanborn Central. Volleyball will be home against Hitchcock-Tulare on Thursday the 14<sup>th</sup> and cross country will be on the road to Gettysburg on Saturday the 16<sup>th</sup>.
- The ag students will be doing a land judging in Wessington and Presho during homecoming week.
- The students will be at midterm on September 22, 2023
- We will be having a book fair at the school the week of September 25-29.
- Parent teachers will be held on September 28, 2023 from 2:30 – 8 pm. We will also be having a 2pm dismissal that day for students.
- No school on September 29, 2023
- School health screenings for the elementary will be held October 5th, forms were sent home. If you have any questions, please contact the school.
- No School on October 9, 2023.

#### Business Manager's Report

- Discussion was held to set the new tax dollar request.

Motion by Semmler and seconded by Haiwick to set the tax request for the Special Education Fund at \$0.55 mills (Maximum Special Education Mill Levy Allowed – \$1.574 per \$1,000 of valuation).

Capital Outlay Fund – Max Allowable (Set by Legislature) \$3,650 Per Student x 215 Students (2022 Fall Enrollment) = \$784,750 tax request.

General Fund set at 2023 Legislature for tax year 2024– Commercial Property at \$6.113 per \$1,000 of valuation, Ag Land at \$1.320 and Owner-Occupied at \$2.954 for Tax Year 2024. The motion passed.

#### Old Business:

Motion by Effling and seconded by Hoffman to approve second reading of Policy DDB – Pooling Assets. The motion passed.

#### New Business:

Motion by Hoffman and seconded by Effling to approve Contract Amendment of Janie Pratt, Special Education Teacher, 504 Coordinator, and added 1/7<sup>th</sup> Pay, \$57,501.00; approve Contract Amendment of Special Education Teaching Assistant Gene Luze, \$35.00/hour; approve Contract for Concession Stands Advisor Georgette Cermak, \$3,210; approve Contract for Assistant Football Coach Cole Hamlin, \$2,994. The motion passed.

Discussion was held regarding Cummings Avenue during the pick-up/drop-off times. It was decided that a message will go out to parents of children to request Cummings Ave be a one-way street by driving in on the south side, heading north during pick-up/drop-off times. Superintendent Cermak will conduct a survey and gather data on the success of this change.

Next Regular Board Meeting: Monday, October 9<sup>th</sup>, 2023 at 7:00 pm in the Business Classroom.

Motion by Semmler and seconded by Haiwick to adjourn at 6:00 p.m. The motion passed.

\*All votes are unanimous unless otherwise noted.

\_\_\_\_\_ Stacey Hamlin, Business Manager

\_\_\_\_\_ Jim Stephenson, Board President